

LDGCBR. Notification of LDGCBR Zoom AGM on Saturday 24TH April 2021 at 10.00am. There will be BRF Rule changes. Joining details and time of virtual ringing will be sent to Branch Secretary's and published on the LDGCBR web site nearer the time.

LDGCBR Zoom AGM on April 24th 2021 at 10.00am

AGENDA

Welcome: by the Precentor

Names of deceased

Those attending

Apologies

Minutes of 2019 AGM

Matters arising

Election of members to Roll of Honour/Life Membership

Treasurer's Report/ Accounts 2019 and 2020

Subs for 2022

BRF Report/ Accounts 2019 and 2020

BRF Rule changes

GDPR: LDG policy document

Guild Report

Ratification of officers

Election of new officers

100 Club Draw

Future activities

AOB

Vote of thanks

Minutes of LDGCBR AGM on 24/4/19 held in the Bailgate Methodist Church at 11.00am.

Chris Turner, Guild Master, introduced the Precentor, welcomed her and thanked her for agreeing to Chair the meeting.

Welcome: The Precentor told us she was Chaplain to Bishop Christopher and had served for 5 years in the Diocese. She was well acquainted with churches in the Diocese, had heard the bells ringing, was grateful to the ringers and thanked us.

Apologies: were received from Richard Rogers, Pauline Rose and David Birkett.

Those attending: as written in the attendance book.

Obituaries: The Precentor read out the names of those members who had died since the last AGM. There followed a moment's silence and a prayer.

Minutes of previous AGM: These were agreed and then signed by the Precentor.

Matters arising: There were no matters arising.

Roll of Honour: Edward Vear qualified and all agreed.

NRLM: Chris read out the names of those transferring to NRLM and all agreed.

Treasurer's Report/Accounts: it was noted that there was an error in the Membership table with the total for the Central Branch being 137 not 132. The Treasurer noted that there were more members in the Report than had paid their subscription. The accounts as at 31st December 2018 were on pages 25,26 and 27 of the Annual Report 2018 with composite accounts being on page 29. The total funds were £10,161.05. Savings had earned £24.65 interest this year. The Treasurer thanked all Branches who had sent in their quotas before 31st March 2019 enabling Gift Aid to be claimed. She issued a plea for Membership Forms. It was proposed that the accounts be adopted. Proposer – Alan Bennett, seconder – Claire Holbrook. The accounts were adopted and the Treasurer was thanked by the Precentor. It was noted that the number of members had risen.

BRF Report/Accounts: The Report was on page 13 of the Annual

Report 2018. There were 112 affiliated towers. There was an increase of £25 in the M&G Charifund. The Proposer to adopt the accounts was Philip Green, the seconder was Judith Rogers.

Guild Report: Chris Turner spoke and thanked Sally-Anne Caunter who had to relinquish the post because of ill-health. All emails and copy should be sent to the new Report Editor. There was a printing error on page 3. The printers accepted responsibility for this and gave a 5% reduction and a printed erratum. Chris Turner decided to accept this.

Our best wished to Sally-Anne. Chris Turner hoped the Word Document could be brought up to date. Val Wild asked who proof read the Report and Chris Turner said he did. There were some humorous quips from the floor that the 2018 Annual Report may become valuable like postage stamps. Stephen Clarke remarked that some of his Report was missing from the previous year. Phil Ford proposed ratification of the Annual Report seconded by Janet Clarke. All agreed.

Election of Officers: It was proposed by Judith Rogers that Philip Green should become Report Editor, seconded by Chris Sharp. The Precentor thanked Philip.

Pending Elections: The 3year term of office ends in 2020 for the Master and Secretary with both willing to stay on for a further 3 years. Philip Green mentioned that the triennium for the CC Representatives also ended in 2020.

Welcome Booklet: The Guild committee had produced a new one and Chris Turner thanked Philip Green for printing it. There were 500 printed, one for each tower and they were now available.

100 CLUB Draw: No 73 – Julien from Stanford won £100, no. 47 – Sue Faull won £50, no. 107 – Jenny Kirkby won £25, no. 109 – Trevor Hardcastle won £10 and no.77 – Mike won £5. The Precentor thanked Alison.

Future Activities: Guild committee meeting on 18/5/19. The 10 bell practice at Edenham on 25/5/19. The Ridgman Trophy competition would be at Boston Stump in 2020. The Young Ringers were going to Liverpool and Grimsby and the Central Council. Meeting was in

London on 7th August. The 6 bell striking competition this year would be at Branston where it was first held. The Cup was given in memory of J Ashley Freeman, John's father, and John's daughter would judge the competition and the Plate at Potterhanworth. The 8 bell competition would be held at Kirton in Lindsey. The Eastern Branch barbecue was to be held on 29th June at Butterwick.

AOB: Les Townsend offered some memorabilia – a set of Minutes from the Northern Branch and the first Minute book of the Guild 1899-1948. As it is in a poor state Les will have it conserved and Les was thanked for this.

Philip Green had a new Dove's Guide for sale. Chris Sharp was running a handbell workshop in the Choir Vestry and the Blue Room 2-3pm. Please talk to Chris Sharp about it at lunch. Val Wild urged people to support the church in the Spalding area at their flower festivals.

Vote of thanks:

Chris Turner thanked Sally, the Precentor for Chairing the meeting all the Branch and Guild officers. He thought the Guild was on an upturn and the Ringing Remembers Campaign had been fantastic. He also thanked the staff of the Bailgate Methodist Church and Saint Giles. He thanked the Southern Branch, in advance, for providing the lunch. He then closed the meeting.

Deaths

2019: Tom Palmer

2020: Bill Brotherton
Grace East
Ron Applewhite
Richard Short
Ron Lee
Peter Godfrey
Robert Bridge
Aubrey Pepper

2021: John (Jack) Moore
Tracy Goldsmith
Nigel Kingston

Lincoln Diocesan Guild of Church Bell Ringers
General Fund
Balance Sheet as at 31st December 2019

2018 £		2019 £	£
	CURRENT ASSETS		
3,187.30	Bank Account – current	2,695.27	
8,204.38	Bank Account – savings	11,029.03	
149.04	Cash in hand	88.86	
27.60	Stock of clothing, at cost	29.58	
132.78	Stock of badges, at cost	193.75	
79.75	Sundry Debtors	<u>20.00</u>	
<u>£11,780.85</u>			14,056.49
	CURRENT LIABILITIES		
-1,225.50	Sundry creditors – Transfers to BRF	1,174.50	
-6.30	Sundry creditors	31.04	
<u>-388.00</u>	'100 Club' subscription prepaid	<u>364.00</u>	
<u>-£1,619.80</u>			-1,569.54
<u>£10,161.05</u>	NET CURRENT ASSETS		<u>£12,486.95</u>
	ACCUMULATED RESERVES		
	General Fund		
£ 6,498.30	Balance at 1 st January	6,458.75	
<u>-39.55</u>	Surplus/Deficit for the year	<u>59.91</u>	
£ <u>6,458.75</u>	Balance at 31 st December		6,518.66
	Trading Fund (inc Clothing Fund)		
£ 674.96	Balance at 1 st January	730.30	
1,280.84	Surplus/Deficit for the year	1,741.67	
	Transfer to T/E Fund – raffle	-510.00	
-487.00	Transfer to BRF – raffle	-	
<u>-738.50</u>	Transfer to BRF – Cards etc	<u>-1,174.50</u>	
£ <u>730.30</u>	Balance at 31 st December		787.47
	Training/Education Fund		
£ 2,285.40	Balance at 1 st January	2,972.00	
686.60	Surplus/Deficit for the year	1,698.82	
	Transfer from Trading Fund	<u>510.00</u>	
£ <u>2,972.00</u>	Balance at 31 st December		5,180.82
	BRF 100 Club		
-	Balance at 1 st January	-	
751.00	Surplus for the year	813.00	
-751.00	Transfer to BRF	-813.00	
-	Balance at 31 st December	<u>-</u>	
<u>£10,161.05</u>	TOTAL FUNDS		<u>£12,486.95</u>

The accounts have been inspected and show a true statement of the affairs of the
Lincoln Diocesan Guild of Church Bell Ringers.

SIGNED:
Dated:

Phil Ford

Mike Maughan

Lincoln Diocesan Guild of Church Bell Ringers

General Fund

For the year ending 31st December 2019

2018 £	INCOME	2019 £
2,906.00	Branch Quotas (50% of 2018 subs)	3,080.00
221.25	Peal Fees	198.25
10.00	NRLM	20.00
	Sales of Annual Reports	16.00
115.00	Adverts in report	115.00
8.41	Bank Interest	24.65
65.00	Catering surpluses	-
<u>5.00</u>	Donations	<u>11.00</u>
<u>3,330.66</u>	Total Income	<u>3,464.90</u>
EXPENDITURE		
613.00	Annual Reports	617.50
1,963.01	Guild Insurance	2,043.42
160.00	Central Council Subscriptions	160.00
15.00	Central Council Library Affiliation Fee	15.00
48.72	Ringling World Adverts	59.70
97.30	Retirement & Other Gifts	16.20
-	Central Council Reps expenses	-
37.80	Striking Competition expenses	-
7.12	Secretary expenses	2.84
60.61	Treasurers expenses	101.66
98.65	Website Hosting Fee	99.67
259.00	Guild & Committee Meeting expenses	289.00
<u>10.00</u>	Guild Library	<u>-</u>
<u>3,370.21</u>		<u>3,404.99</u>
<u>-39.55</u>	Surplus/Deficit for year	<u>59.91</u>

BRF 100 Club

2018 £	INCOME	2019 £
470.00	Prepaid subs at 1st January	388.00
1,068.00	Subscriptions received in year	1,164.00
<u>-388.00</u>	less: prepaid subs at 31st December	<u>-364.00</u>
<u>1,150.00</u>		<u>1,188.00</u>
EXPENDITURE		
20.00	Lottery Licence	20.00
355.00	Monthly Prizes	355.00
<u>24.00</u>	Administration Expenses	<u>0.00</u>
<u>399.00</u>		<u>375.00</u>
<u>751.00</u>	Net Profit to BRF	<u>813.00</u>

Lincoln Diocesan Guild of Church Bell Ringers

Trading Fund

For the year ended 31st December 2019

2018	INCOME	2019
£		£
1,152.50	Christmas Cards & Calendars -2019	1,399.50
	Christmas Cards & Calendars -2018	207.00
792.00	Annual Raffle	815.00
92.00	Clothing Sales	82.00
90.00	Badges (2018 version)	99.00
<u>2,126.50</u>		<u>2,602.50</u>
EXPENDITURE / COST OF SALES		
0.00	Purchase of Christmas Cards	
414.00	Purchase of Calendars	432.00
30.00	Raffle Ticket Printing	30.00
275.00	Raffle Prizes	275.00
69.84	Clothing Purchases	61.20
56.82	Cost of Badges sold (2018 version)	62.63
<u>845.66</u>		<u>860.83</u>
<u>1,280.84</u>	Surplus/Deficit for year	<u>1,741.67</u>
	Transfer profits:-	
738.50	Cards & Calendars – to BRF	1,174.50
487.00	Raffle profit – to T/RF (2018 – to BRF)	510.00
22.16	Clothing Profit – retained in Fund	20.80
33.18	Badge Profit – retained in Fund	36.37

Training and Recruitment Fund

For the year ended 31st December 2019

2018	INCOME	2019
£		£
581.20	Branch Quotas (20% of 2018 subs)	1,232.00
503.20	Donation from Eastern Branch	767.82
	Donations	20.00
355.00	Taster Days at Cathedral	0.00
<u>1,439.40</u>		<u>2,019.82</u>
EXPENDITURE		
60.00	Young Ringers Day	
202.80	Taster Days expenses	
100.00	RW Striking Comp entry fee	50.00
320.00	RW Striking comp - ringers expenses	180.00
	Guild Striking Competitions – expenses	91.00
70.00	Simulator expenses	0.00
<u>752.80</u>		<u>321.00</u>
<u>686.60</u>	Surplus/Deficit for year	<u>1,698.82</u>

Treasurer's Report for Annual Guild Report 2019

The accounts for the General Fund are printed on pages xxxx

General Fund

The fund shows a surplus of almost £60. The increase in the branch quota income (50% of subscriptions paid in 2018) reflects the increase in the number of members. On the other hand the insurance premium has also increased in line with the membership numbers.

As a result of transferring surplus funds from the current account to the savings accounts, the bank interest has almost trebled to just under £25!!

Trading Fund

The fundraising team have again raised significant funds during the year. The profit from the sales of Christmas cards and calendars is transferred to the 'Guild Bell Repair Fund' – this year the magnificent sum of £1,174.50 was raised – considerably more than previous years. The profit from the annual raffle, £510, was transferred to the 'Training and Recruitment Fund' this year whereas in 2018 it was allocated to the Guild BRF. Thank you to the team for all their hard work and to everyone who has supported their efforts.

Training and Recruitment Fund

This fund benefitted from an increase in the allocation of the branch quotas from 10% to 20% of previous year's subscription.

Once again the Eastern branch arranged a race night event and raised nearly £770 - a tremendous effort - thank you.

Bell ringing was not included in the annual Church Schools Festival in 2019. This precluded the opportunity of offering Taster sessions on the six-bell simulator in the Cathedral, as in 2018.

The fund paid the entry fee and nominal expenses of a team, '*Lincolnshire Poachers*', to enter the Ringing World National Youth Competition which took place in Liverpool.

'100 Club'

Alison Jones the administrator of the '100 Club' reports that there were 98 members during 2018 and produced a net profit of £813 for the Guild BRF. If you would like to join, then please contact Alison.

Balance Sheet

Overall the Guild General Funds have increased by over £2,300. This is partly due to the reallocation of branch quotas taking 10% from the BRF portion and giving it to the 'Training and Recruitment' fund.

Guild Quota and Subscriptions for 2020/2021

The 2019 subscription is split 50% to the General Fund, 20% to the Training and Recruitment Fund and 15% to the Guild BRF. The subscription for 2020 and 2021 will remain at £10 and the peal fee at 25p per rope.

Thank you to Phil Ford and Mike Maughan for inspecting the accounts.

Branch Accounts

The composite branch accounts on page xxx show a simplified version of the state of financial affairs in each branch. They have all been independently examined and approved at the Branch AGMs.

Barbara Rand
Guild Treasurer

Membership Report

Branch	Figures from Branch Accounts							
	Full		Junior		Honorary		Total	
	<u>2019</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>
Central	123	121	10	10	3	3	136	134
Eastern	72	66	4	7	0	1	76	74
Elloe Deaneries	64	73	5	5	2	2	71	80
Northern	102	93	10	6		0	112	99
Southern	138	123	9	11	2	2	149	136
West Lindsey	129	126	13	9	3	2	145	137
	628	602	51	48	10	10	689	660

During 2019, I have compiled a database of membership, starting with the list in the 2014 report. I have allocated a unique number to each ringer as they were elected members of the Guild. The latest recruit in 2019 was number 1005.

The level of membership, year on year, has changed very little because each year the number of people being elected is countered by the number of people not renewing their membership. There were 665 in 2014 and by the end of 2019 the membership was 689, as shown above. There were 98 new members elected in 2019 – a record level.

Some of the more observant of you will notice the figures for 2018 are not the same as shown in my report last year. This is because it became apparent that the lists in the 2018 report did not show a true reflection of the membership for that year. Working with the branch treasurers and secretaries, I have been able to update the figures to a more accurate record.

It is essential that we have records of membership for insurance purposes. A reminder to all members, particularly those who were elected prior to 2015, that we require a 'Member Update' form (available via Guild website) to be completed and given to your branch secretary. The branch can keep a copy but the original must be sent to the Guild Treasurer for safekeeping. This form also helps with compliance of the new GDPR rules concerning your preferred method of communication within the Guild.

Gift Aid

I have been responsible for submitting the Gift Aid claims to HMRC on behalf of the charitable arm of the Guild, ie the Bell Repair Fund. The Gift Aid scheme was instigated in April 2000 and allows charities to claim tax repayments on donations from taxpayers. Each member of the Guild supports the BRF through the quota system – ie a proportion of the annual subscription is transferred to the BRF. For those members who have signed the Gift Aid Declaration, a further 25%, of that donation, can be claimed from HMRC.

It would be beneficial that members consider signing the Gift Aid Declaration on the Membership forms thus enabling the BRF to increase its income, at no extra cost to individuals. However, if you cease to be a taxpayer, I need to be made aware, so that your declaration can be cancelled.

Membership Secretary

The Guild committee agreed, in November 2019, that it would appoint someone to take up the office of Membership Secretary at the Annual General Meeting in April 2020. At the same time, it would be an ideal opportunity to integrate the work of the Gift Aid Officer, who is, currently, dependent upon the accuracy of membership lists in the Annual Reports. By combining the tasks, only the original copy of the Membership forms would need to be kept. Obviously I will give assistance to the new incumbent of the post.

Barbara Rand
Gift Aid Officer and Membership Form keeper/Guild Treasurer

Lincoln Diocesan Guild of Church Bell Ringers
General Fund
Balance Sheet as at 31st December 2020

2019		2020	
£		£	£
CURRENT ASSETS			
2,695.27	Bank Account – current	2,311.89	
11,029.03	Bank Account – savings	13,538.25	
88.86	Cash in hand	267.75	
29.58	Stock of clothing, at cost	15.78	
193.75	Stock of badges, at cost	155.83	
20.00	Sundry Debtors	<u>20.00</u>	
<u>£14,056.49</u>			16,309.50
CURRENT LIABILITIES			
1,174.50	Sundry creditors – Transfers to BRF	1,627.40	
31.04	Sundry creditors	0.00	
<u>364.00</u>	'100 Club' subscription prepaid	<u>460.00</u>	
<u>£1,569.54</u>			-2,087.40
<u>£12,486.95</u>	NET CURRENT ASSETS		<u>£14,222.10</u>
ACCUMULATED RESERVES			
General Fund			
£ 6,458.75	Balance at 1 st January	6,518.66	
<u>59.91</u>	Surplus/Deficit for the year	<u>446.97</u>	
£ <u>6,518.66</u>	Balance at 31 st December		6,965.63
Trading Fund (inc Clothing Fund)			
£ 730.30	Balance at 1 st January	787.47	
1,741.67	Surplus/Deficit for the year	951.18	
- 510.00	Transfer profit from raffle to T&R Fund	0.00	
<u>-1,174.50</u>	Transfer to BRF – Cards etc	<u>-926.40</u>	
£ <u>787.47</u>	Balance at 31 st December		812.25
Training/Education Fund			
£ 2,972.00	Balance at 1 st January	5,180.82	
1,698.82	Surplus/Deficit for the year	1,263.40	
<u>510.00</u>	Transfer from Trading Fund	<u>0.00</u>	
£ <u>5,180.82</u>	Balance at 31 st December		6,444.22
BRF 100 Club			
-	Balance at 1 st January	-	
813.00	Surplus for the year	701.00	
-813.00	Transfer to BRF	-701.00	
-	Balance at 31 st December	<u>-</u>	
<u>£12,486.95</u>	TOTAL FUNDS		<u>£14,222.10</u>

The accounts have been inspected and show a true statement of the affairs of the
Lincoln Diocesan Guild of Church Bell Ringers.

SIGNED:

Phil Ford

Dated: 10th Feb 2021

Lincoln Diocesan Guild of Church Bell Ringers

General Fund

For the year ending 31st December 2020

2019	INCOME	2020
£		£
3,080.00	Branch Quotas (50% of 2019 subs)	3,158.50
198.25	Peal Fees	54.75
20.00	NRLM	-
16.00	Sales of Annual Reports	-
115.00	Adverts in report	210.00
24.65	Bank Interest	38.22
	Catering surpluses	-
<u>11.00</u>	Donations	<u>3.00</u>
<u>3,464.90</u>	Total Income	<u>3,464.47</u>
	EXPENDITURE	
617.50	Annual Reports	635.00
2,043.42	Guild Insurance	2,043.42
160.00	Central Council Subscriptions	160.00
15.00	Central Council Library Affiliation Fee	15.00
59.70	Ringing World Adverts	32.64
16.20	Retirement & Other Gifts	-
-	Central Council Reps expenses	-
-	Striking Competition expenses	-
2.84	Secretary expenses	-
101.66	Treasurers expenses	34.61
99.67	Website Hosting Fee	96.83
289.00	Guild & Committee Meeting expenses	-
<u>-</u>	Guild Library	<u>-</u>
<u>3,404.99</u>		<u>3,017.50</u>
<u>59.91</u>	Surplus/Deficit for year	<u>446.97</u>

BRF 100 Club

For the year ending 31st December 2020

2019	INCOME	2020
£		£
388.00	Prepaid subs at 1st January	364.00
1,164.00	Subscriptions received in year	1,172.00
<u>-364.00</u>	less: prepaid subs at 31st December	<u>-460.00</u>
<u>1,188.00</u>		<u>1,076.00</u>
	EXPENDITURE	
20.00	Lottery Licence	20.00
355.00	Monthly Prizes	355.00
<u>0.00</u>	Administration Expenses	<u>0.00</u>
<u>375.00</u>		<u>375.00</u>
<u>813.00</u>	Net Profit to BRF	<u>701.00</u>

Lincoln Diocesan Guild of Church Bell Ringers

Trading Fund

For the year ended 31st December 2020

2019	INCOME	2020
£		£
1,399.50	Christmas Cards & Calendars –current year	1,217.00
207.00	Christmas Cards & Calendars – previous year	105.00
815.00	Annual Raffle	-
82.00	Clothing Sales	16.50
<u>99.00</u>	Badges (2018 version)	<u>60.00</u>
<u>2,602.50</u>		<u>1,398.50</u>
 EXPENDITURE / COST OF SALES		
0.00	Donation for Christmas Card Design	50.00
432.00	Printing of Calendars	345.60
30.00	Raffle Ticket Printing	-
275.00	Raffle Prizes	-
61.20	Cost of Clothing sales	13.80
<u>62.63</u>	Cost of Badges sold (2018 version)	<u>37.92</u>
<u>860.83</u>		<u>447.32</u>
 <u>1,741.67</u>	 Surplus/Deficit for year	 <u>951.18</u>
 Transfer profits:-		
1,174.50	Cards & Calendars – to BRF	926.40
510.00	Raffle profit – to T/RF	-
20.80	Clothing Profit – retained in Fund	2.70
36.37	Badge Profit – retained in Fund	22.08

Training and Recruitment Fund

For the year ended 31st December 2020

2019	INCOME	2020
£		£
1,232.00	Branch Quotas (20% of 2019 subs)	1,263.40
767.82	Donation from Eastern Branch	-
<u>20.00</u>	Donations	<u>-</u>
<u>2,019.82</u>		<u>1,263.40</u>
 EXPENDITURE		
50.00	RW Striking Comp entry fee	-
180.00	RW Striking comp - ringers expenses	-
91.00	Guild Striking Competitions – expenses	-
<u>0.00</u>	Simulator expenses	<u>-</u>
<u>321.00</u>		<u>0.00</u>
 <u>1,698.82</u>	 Surplus/Deficit for year	 <u>1,263.40</u>

Treasurer's Report for Annual Guild Report 2020

The accounts for the General Fund are printed on pages **xxxx**

General Fund

The fund shows a surplus of just under over £450. The increase in the branch quota income reflects the increase in the number of members in 2019. Peal fees are much reduced due to the curtailment of tower bell ringing from mid-March. The report editor, Philip Green, was able to negotiate additional revenue from more advertisers in the 2019 report. Despite low interest rates the bank interest increased by more than a half due to the level of funds in the savings account. Overall the total income for the year was within 50p of the previous year!

Expenditure was down nearly £400 due mainly to the savings on room hire, for meetings, and officer's expenses. The General fund balance at the end of the year was £6,966.

Trading Fund

It has been a difficult year for the fundraising team but Christmas cards and 2021 calendar were produced. The distribution of these goods around the Guild was a challenge but despite that, a profit of £926 was achieved and transferred to the 'Guild Bell Repair Fund'. Unfortunately it was not possible to organise the annual raffle. Thank you to the team for all their hard work and to everyone who has supported their efforts.

The Trading fund balance at the end of the year was £812.

Training and Recruitment Fund

The only movement in this fund was the income from the branch quotas. The Eastern branch had arranged a race night event but it had to be cancelled – let's hope it will happen in 2021.

Another casualty of the pandemic was the Ringing World National Youth Competition – a date has been set for the 2021 edition.

The Training and Recruitment fund balance at the end of the year was £6,444.

'100 Club'

Alison Jones the administrator of the '100 Club', was able to continue with the collection of subscriptions and monthly draws. Members were encouraged to pay their subscription via bank transfer which was well supported. The draws were held online, using the 'zoom' platform. Alison reports that there were 99 members during 2020 and overall produced a net profit of £701 for the Guild BRF. This is slightly less than last year due to the unavoidable delay in receiving subscriptions around April/May. Thank you very much Alison for your efforts and if you would like to join, then please contact her. See annual report for details.

Balance Sheet

Overall the Guild General Funds have increased by over £1,740 with a closing balance of £14,222.

Guild Quota and Subscriptions for 2021/2022

The **2020 subscription** will be split 50% to the General Fund, 20% to the Training and Recruitment Fund and 15% to the Guild BRF. These sums will be collected from branches in February 2021, as usual.

At the November Guild Committee meeting, it was agreed that there would be a **subscription holiday for 2021** for all ringers who were members in 2020. However members may, if they so wish, make a voluntary donation to the Guild, and Bell Repair Fund if specified. A donation form, for this purpose, is obtainable from Jenny Bennett, the membership secretary, via email. The effect of the subscription holiday is that branches will not collect any subscriptions and will not be required to pay over quotas in February 2022. Assuming that life returns to some normality, the subscription for 2022 will be £10.

Any new members in 2021 will pay the usual subscription. Throughout, the peal fee remains at 25p per rope.

Thank you to Phil Ford for inspecting the accounts.

Branch Accounts

The composite branch accounts on page **xxx** show a simplified version of the state of financial affairs in each branch. They have all been independently examined and approved at the Branch AGMs.

Barbara Rand
Guild Treasurer

LINCOLN DIOCESAN GUILD OF CHURCH BELL RINGERS
BELL REPAIR FUND (Registered Charity No 506118)
Balance Sheet at 31st December 2019

	2019	2018
Current Assets		
Central Board of Finance Deposit A/C	29,906.67	29,683.54
Nat West Current A/C 7755	11,417.70	4,332.37
Business Reserve A/C 7852	251.88	251.39
Cash in hand	2.16	2.16
Sundry debtors	1,174.50	2,051.50
	42,752.91	36,320.96
Invested Assets		
Central Board of Finance Investment A/C	30,001.24	24,507.97
M&G Charifund	28,889.52	23,489.85
Trojan Ethical Investment Fund	30,477.98	24,538.05
	89,368.74	72,535.87
Total Assets	132,121.65	108,856.83
Current Liabilities		
Unpresented debits	0.00	0.00
Total Liabilities	0.00	0.00
Net Current Assets	132,121.65	108,856.83
Accumulated Reserves		
Balance as at 1st January	108,856.83	104,682.60
Surplus/deficit for the year	23,264.82	6,638.36
Change in Value of Investments	16,832.87	-2,464.13
Balance as at 31st December	132,121.65	108,856.83
Grants approved, not yet claimed/paid		
Sutterton (no previous part payment)	675.00	Sutterton 406.25
Elsham	611.25	Long Sutton 16.88
Belton (SB)	303.13	Elsham 611.25
Barkston (part outstanding)	143.75	Belton (SB) 303.13
Stamford Baron	4,666.40	Barkston 203.25
Thorpe on the Hill (paid 11/01/20)	500.00	
	6,899.53	1,540.76
Net resources available	125,222.12	107,316.07

Fund Administrator: Stephen Clarke

S.L. Clarke

Date:

15/02/2020

Independent Examiner: Richard Hall

R.H.Hall

Date:

15/02/2020

LINCOLN DIOCESAN GUILD OF CHURCH BELL RINGERS
BELL REPAIR FUND (Registered Charity No 506118)
Income and Expenditure account for the year ending 31st December 2019

	2019	2018
	£	£
INCOME		
Affiliation Donations	4,482.00	4,552.00
Quotas	924.00	1,453.00
Donations	430.00	10.00
Trading Fund Profit (Fund Raising)	1,987.50	1,976.50
Tax Refund (Gift Aid)	197.07	167.80
Total	8,020.57	8,159.30
INTEREST - DEPOSIT ACCOUNTS		
CBF Church of England Deposit Fund A/C	223.13	146.77
NatWest Reserve (Ex Bond) 8390 CLOSED	0.00	0.78
NatWest Bonus Saver 7852	0.49	18.53
	223.62	166.08
TOTAL INCOME	8,244.19	8,325.38
EXPENDITURE		
Grants	1,668.30	1,592.38
Postage & Stationery	78.94	94.64
Duplicated Affiliation Donation refunded	15.00	
TOTAL EXPENDITURE	1,762.24	1,687.02
Net Surplus/Deficit transferred to reserves	6,481.95	6,638.36
Notes		
Trading Fund Profit		
100 club profit	813.00	751.00
Sale of Cards & Calendars	1,174.50	738.50
Raffle		487.00

Bell Repair Fund Report – Charity No. 506118

The state of finances continues to be healthy. The CBF Deposit account earned £223.13 interest in 2019 and the NatWest Reserve account, with its nominal balance, £0.49! The Investments Committee met in November and agreed that no changes to the invested funds were appropriate or necessary. The latest valuations showed a good recovery from their initial fall. In fact, £75,000 invested in October 2018 had grown to £89,369 by the end of 2019. Excluding this boost to the assets, the surplus for the year would still be £6,432.

If any large projects are being developed, please inform the BRF at an early stage. Should a draw-down of investments be needed, it could then be planned to achieve the best possible return.

Grants awarded or *claimed during 2019 are as follows:

- Barkston (2018) – 1st phase of maintenance work *£59.50
- Claypole - Installation of rope guides and chutes through a 6 metre-high clock chamber *£791
- Barton upon Humber – Refurbishment of clappers & roller boxes *£817.80
- Thorpe on the Hill – Soundproofing materials *£500, paid in January 2020
- Belton, Southern Branch (2018) – Essential work that made the bells able to be rung for Remembrance in 2018, followed by further maintenance. *£237, paid in February 2020. A more ambitious project is now planned, to improve on just making the bells “ringable”.
- St Martin’s, Stamford Baron – Scheme to stabilize the bell frame and quarter turn the bells with major refurbishment of fittings. £4,666 subject to final invoice

£1,400 is reserved for other projects yet to be completed.

I wish to thank

- Churches that continue to support the BRF through the Affiliation Scheme
- Philip Green, for donating Christmas Cards, also those who sold and bought them
- Alison Jones for running the 100 club
- The winner of the raffle 1st prize, who generously donated it to the BRF, Gift Aided
- Cambridge University Ringers for their donation
- Southern Branch, for donating the surplus from the AGM lunch to the Guild BRF

Stephen Clarke, BRF Administrator

LINCOLN DIOCESAN GUILD OF CHURCH BELL RINGERS
BELL REPAIR FUND (Registered Charity No 506118)
Balance Sheet at 31st December 2020

	2020	2019
Current Assets		
Central Board of Finance Deposit A/C	12,002.22	29,906.67
Nat West Current A/C 7755	9,245.97	11,417.70
Business Reserve A/C 7852	252.11	251.88
Cash in hand	2.16	2.16
Sundry Debtors - Note 1	1,627.40	1,224.50
	23,129.86	42,802.91
Invested Assets - Note 2		
Central Board of Finance Investment A/C	44,279.62	30,001.24
M&G Charifund	25,164.38	28,889.52
Trojan Ethical Income Fund	39,240.74	30,477.98
	108,684.74	89,368.74
Total Assets	131,814.60	132,171.65
Current Liabilities		
Unpresented debits	0.00	0.00
Total Liabilities	0.00	0.00
Net Current Assets	131,814.60	132,171.65
Accumulated Reserves		
Balance as at 1st January	132,171.65	108,856.83
Surplus/deficit for the year	-357.05	23,314.82
Balance as at 31st December	131,814.60	132,171.65
Grants approved, not paid - Note 3	22,069.50	6,899.53
Net resources available	109,745.10	125,272.12

Fund Administrator: S.L. Clarke

Signed

Date:

01/02/2021

Independent Examiner: R.J. Hancock

Signed

Date:

01/02/2021

LINCOLN DIOCESAN GUILD OF CHURCH BELL RINGERS
BELL REPAIR FUND (Registered Charity No 506118)
Income and Expenditure account for the year ending 31st December 2020

	2020	2019
	£	£
INCOME		
Affiliation Donations (None requested in 2020)	871.50	4,482.00
Quotas	947.55	924.00
Donations	318.00	430.00
Trading Fund Profit (Fund Raising)	1,627.40	1,987.50
Tax Refund (Gift Aid)	176.88	197.07
Total	3,941.33	8,020.57
INTEREST - DEPOSIT ACCOUNTS		
CBF Church of England Deposit Fund A/C	95.63	223.13
NatWest Bonus Saver 7852	0.15	0.49
	95.78	223.62
TOTAL INCOME	4,037.11	8,244.19
EXPENDITURE		
Grants - Note 3	3,664.37	1,668.30
Postage & Stationery	45.79	78.94
Duplicated Affiliation Donation refunded		15.00
TOTAL EXPENDITURE	3,710.16	1,762.24
Net Surplus/Deficit from Operations	326.95	6,481.95
Net Change in Value of Investments - Note 2	-684.00	16,832.87
Surplus/Deficit for the Year	-357.05	23,314.82

Notes

1. Trading Fund Profit & Sundry Debtors

Income banked after 31/12/20 - 100 Club profit	701.00	813.00
- Sale of Cards & Calendars	926.40	1,174.50
- Affiliation donation		50.00

2. See Bell Repair Fund Report

	Appr'd B/F	Appr'd 2020	Paid	Not Yet Paid
3. Grants Paid and Approved				
Sutterton 2016 (part claimed)	674.37		386.87	287.50
Elsham 2017	611.25			611.25
Belton (SB) 2018 (original project curtailed)	303.13	-65.63	237.50	0.00
Barkston 2018 (£59.50 paid in 2019)	143.75			143.75
Stamford Baron 2019 (revised 2020)	4,666.40	280.00		4,946.40
Thorpe on the Hill 2019	500.00		500.00	0.00
Belton (SB) - (approved in principle)		7,440.00		7,440.00
Ruskington		7,728.00		7,728.00
Fulney		689.80		689.80
Croft		222.80		222.80
Market Rasen		1,584.60	1,584.60	0.00
Burgh le Marsh		955.40	955.40	0.00
	6,898.90	18,834.97	3,664.37	22,069.50

Bell Repair Fund Report – Charity No. 506118

Firstly, I must apologise for two errors on last year's balance sheet. The change in value of the invested funds was identified, but I omitted to deduct it from the sum shown as transferred to reserves. Also, a £50 donation was included in the year's income, but not reflected on the balance sheet. The balance shown for 31st December 2019 should have been £132,171.65.

Eighteen months after BRF Funds were invested on the Stock Market came the crash due to the coronavirus pandemic. Almost the entire *gain* in value of invested funds was wiped out, but recovery was rapid, particularly of the Trojan Ethical Income Fund and The Church of England's CBF Investment Fund. M&G Charifund did less well. The Trustees & Investment committee resolved in May to buy additional shares to the value of £10,000 in the Trojan Ethical Income Fund and £10,000 in The Church of England's CBF Investment Fund; the balance sheet demonstrates the wisdom of their decision, with invested assets worth £13,684 more than the £95,000 paid in total for them! It was decided not to request donations in 2020 for affiliation to the BRF. Consequently, no church was affiliated for 2020, the donations received being credited for affiliation in 2021. Sufficient funds remain in the current accounts to cover anticipated commitments.

Previously approved grants paid in 2020

Thorpe on the Hill £500 – for sound-proofing materials

Belton (SB) £237 – to make the bells ringable

Sutterton £386 – for work on the frame & paint, (other work outstanding)

Applications approved and grants paid in 2020

Burgh le Marsh £ 955 – for work on 3 clappers, a roller box, runner boards, ¼ turn 5th bell

Market Rasen £1584 – for 8 new clappers/crown staples, improving the hang of 7th & tenor

Applications approved in 2020

Belton (Southern Branch) - draft application approved in principle to stabilise frame with a major refurbishment of bells & fittings

Ruskington – to refurbish, turn and re-hang six bells

Fulney – for new rollers, to refurbish clappers etc. (ringable after substantial voluntary work)

Croft – to refurbish 6 clappers and a pulley block

Thanks are due to the churches that have made donations, despite none being sought. Also, "Thank you!" to Alison Jones for running the 100 club and to Philip Green for providing Christmas cards & calendars. "Well done!" to all who managed to sell them without benefit of guild meetings to help with distribution.

Stephen Clarke, BRF Administrator

Clarification of BRF rule changes

BRF Rule 1, Sentence 2

Current wording

The fund shall be known as the Lincoln Diocesan Guild of Church Bell Ringers Bell Repair Fund. The object of the Fund shall be to provide financial assistance to Churches in the Diocese of Lincoln for the purpose of maintaining and/or improving their bell installations.

New wording

The fund shall be known as the Lincoln Diocesan Guild of Church Bell Ringers Bell Repair Fund. The object of the Fund shall be to promote, for the benefit of the community, the art of bellringing by providing financial assistance to churches in the Diocese of Lincoln for the restoration, preservation, improvement and maintenance of their bell installations.

BRF Rule 2, penultimate sentence

Current wording

The Grants Committee shall consist of the Master, the Secretary, the BRF Administrator, The Trustees and two other Guild members appointed annually by the Guild Committee. At meetings any three of the above, of whom one should be an Executive Officer, shall form a quorum. The secretary (or proxy) of the branch in which an applicant tower is situated should be present in a non-voting capacity to represent the applicant.

New wording

The Grants Committee shall consist of the Master, the Secretary, the BRF Administrator, The Trustees and two other Guild members appointed annually by the Guild Committee. At meetings any three of the above, of whom one should be an Executive Officer and one a Trustee, shall form a quorum. The secretary (or proxy) of the branch in which an applicant tower is situated should be present in a non-voting capacity to represent the applicant.

General Data Protection Regulation (GDPR) Statement

The Lincoln Diocesan Guild of Church Bell Ringers (LDGCB) holds the following personal data in order to maintain membership, tower contact, subscription and biographical records.

- Name, Address, Telephone Numbers, Email Address, Subscription Payments, Membership Category, Tower Affiliation, Date membership commenced, Date membership ceased.
- Any offices you hold or may have held in the past.
- Any peals you may have rung in

Membership Definitions

Member – A ringing member of the LDGCB

Honorary Life Member – A Member or Associate Member who has given outstanding service to the aims and objectives of the Guild is eligible for Honorary Life Membership

Non Resident Life Member – Either a competent change-ringer who is not resident in the Diocese of Lincoln or a Member of the Guild who ceases to meet the criteria of Rule 2a (minimum competency of ringing) is eligible for election as a Non Resident Life Member.

Associate Member - A non-ringer resident within the Diocese of Lincoln, who has actively supported the work of the Guild, is eligible for election as an Associate Member.

Who has Access to Your Data?

For all categories of membership (with one or two exceptions), the following have access to your membership data

Branch Secretary, Branch Treasurer, Guild Secretary, Guild Treasurer, Gift Aid Officer	Holds full membership and contact records for their members in their Branch. The Branch/Guild Treasurer and Gift Aid Officer will have records of subscription payments and if any member pays by Bank Transfer the Treasurer may also hold bank details. Details of any offices that a member may have held in the past are recorded in minutes from meetings held during their term of office. Details for Honorary Life Members and Non Resident Life Members will be held by the Guild Secretary and not by the Branch officers.
Report Secretary	Holds names of members and the tower they are affiliated to, for publication in the Annual Report. Exception: Non Resident Life Members and Associate Members
100 Club Administrator	If the member also subscribes to the 100 club, then the 100 Club Administrator also holds contact details including your name and sufficient information to contact the member in the event that they are a winner. Such information may include any combination of your address,

phone number, email address and tower affiliation.

Peals Secretary Holds details of peals rung for the Guild, which will include the names of those who participated and also who conducted the peal. Names may include ringers from outside the Guild, but who have rung peals for the Guild. This is already in the public domain on Bellboard. The Peals Secretary also holds details concerning the payment of peal fees and whether any such fees are outstanding and who owes them.
Exception: Associate Members who by definition are non-ringers.

If you are also a Tower Correspondent, the following will hold additional information to that recorded above for “All Members”. Note that while most Tower Correspondents fall into one of the membership categories, it is possible that a Tower Correspondent may not be a member of the Guild (e.g. a Churchwarden or Parish Priest)

Report Secretary Holds appropriate contact information for each Tower Correspondent for the purposes of publishing contact details in the Annual Report. Contact information usually consists of a physical address and a telephone number.

Webmaster Holds appropriate contact information for each Tower Correspondent, for the purpose of publishing it on the website in the form of a PDF file. Also holds the personal e-mail address of the Tower Correspondent for the purposes of attaching it to an e-mail forwarder associated with the tower in question. Personal e-mail addresses are stored securely on the webserver and are only accessible by the webmaster.

If you are also a Branch or Guild Officer, the following will hold additional information to that recorded above for “All Members”

Report Secretary Holds appropriate contact information for each Officer for the purposes of publishing contact details in the Annual Report. For individual Officers this will consist of name, physical address and phone number. Members of any Committees, Groups or Teams are generally listed by name only.

Webmaster Holds the personal e-mail address of each Officer for the purposes of attaching it to an e-mail forwarder associated with the office held in question. Personal e-mail addresses are stored securely on the webserver and are only accessible by the webmaster.

Guild/Branch Officers Officers of the Guild/Branch will hold the contact details (e-mail addresses, phone numbers) of other Guild/Branch Officers for the purposes of conducting Guild/Branch business

Please note that if you are a LDGCB member, your name and tower will be published annually in our annual report.

Note: Tower Correspondent and Officers of the Guild do not have their personal e-mail addresses published anywhere on the website. E-mail forwarders are used to hide personal e-mail addresses from public view. All that the public sees is an e-mail address ending in “ldgcb.org.uk”

The LDGCB does not share your data with any third party.

Belfry Repair Fund

Belfry repair funds are managed at both the Branch and the Guild level. Towers may apply to either for a grant to assist in work on or in the belfry. If you apply for a grant, then your details will be held by the Administrator of the Fund you applied to, for the purposes of discerning eligibility for a grant and if successful for the later disbursement of the grant.

Accessing Your Data

You have a right to access your data. The easiest way to do this is to contact your Branch Secretary, who can forward enquiries to other officers of the Guild if necessary to action your enquiry. Details can be found in the Annual Report and the e-mail addresses will be found on the appropriate Branch page on the LDGCB website. In case of difficulty, please contact the Webmaster.

Data Processing

The LDGCB holds your personal data in order to maintain membership, tower contact, subscription and biographical records. We may contact you from time to time using information held regarding your membership status, or to make Guild announcements. We also use the information to produce our Annual Report, which every member is entitled to receive, and which members of the public may purchase for a small fee.

From time to time you may be asked to take part in a survey. The data for the survey will be held securely for the duration of the survey, and until the results have been assimilated. The results of the survey will be published and will not include any personal information, but just provide an overall view. The source data will be deleted once the results of the survey are published.

We hold your data under the following basis:

- By consent. This particularly applies to tower contacts who are not LDGCB members.
- As part of a contract. You pay a subscription to the LDGCB, and as a result we need to record who has paid and when. We retain subscription records for 6 years as required by the Charities Act (Guild Bell Repair fund registered charity No. 506118).
- As part of a legal obligation. Every member of a non-incorporated mutual society has a right in law to know who the other members are, as published in the Annual Report.
- As legitimate interests. We retain past member information. Once you cease to be a member of the LDGCB only your name, towers you were affiliated to and any offices held (with dates) are retained. We maintain that any impact on your privacy is minimal, and the information can be obtained in any case by inspecting our annual reports. We also retain peal records indefinitely as a legitimate interest.

Data Retention Policy

If you are a member of the LDGCB, or have been in the past, we record your name, tower and any offices held as a Past Member indefinitely. When you cease to be a member of the LDGCB your subscription record and associated contact information (phone number, email address and postal address) will be retained for 6 years. After 6 years (in April, following publication of our Annual Report) your contact information will then be deleted.

If you have never been a member of the LDGCB, and your name is only recorded as being the contact person for a tower, all of your details will be removed in the April of the year after you were replaced (i.e. on publication of our Annual Report).

Data Security

All persons who hold records are required to have sufficient protection for the data they hold. This means computers with password protection and suitable firewall software. Paper records are stored in a lockable receptacle, like a filing cabinet or desk drawer.

Complaints

In the first instance please contact the Webmaster (Jonathan Clark), Guild Secretary (Helen Brotherton) or Guild Master (Chris Turner). However, if you believe the LDGCB is not handling your data correctly, you also have a right to complain to the [Information Commissioner's Office](#).